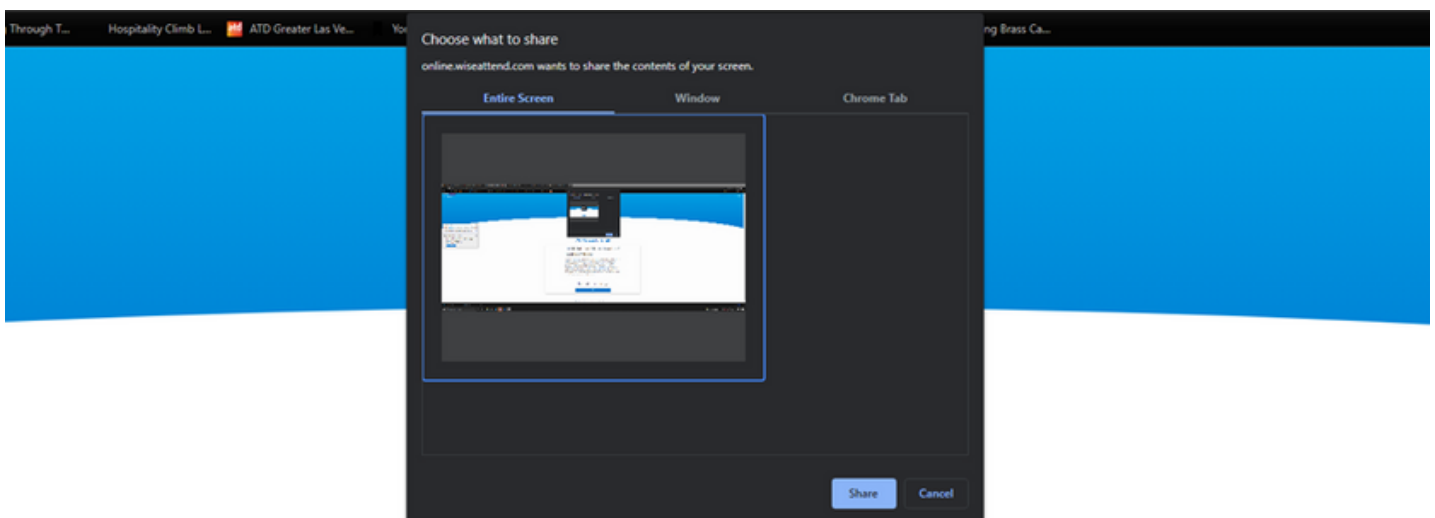


# Exam Access Instructions for Certification Applicants

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1: Receive link via email to the proctored exam

2: Click link and share screen: be sure to click "Entire Screen" (if using multiple screens, click the screen number corresponding with that displaying the test recording application)



### CWIP Exam for Emily

#### ATTENTION: YOU WILL BE RECORDED

#### PLEASE READ CAREFULLY:

By clicking begin you acknowledge that you are aware that you will be recorded by Wise through your device webcam, and the content of your web-browsing tabs will be recorded and displayed to professors, in effort to offer a secure exam proctoring experience at educational institutions. You hereby re-affirm that you have read, understand, and agree to our [privacy policy](#) and [terms of service](#). Please know that all your information which is generated as part of using Wise is considered to be in the public domain. Your information may be stored and transmitted at the discretion of Wise to provide a secure exam proctoring experience.

I agree to the terms of use.

Begin

3: Read fully and agree to terms; click the check box next to "I agree to the terms of use."



### CWIP Exam for Emily

ATTENTION: YOU WILL BE RECORDED

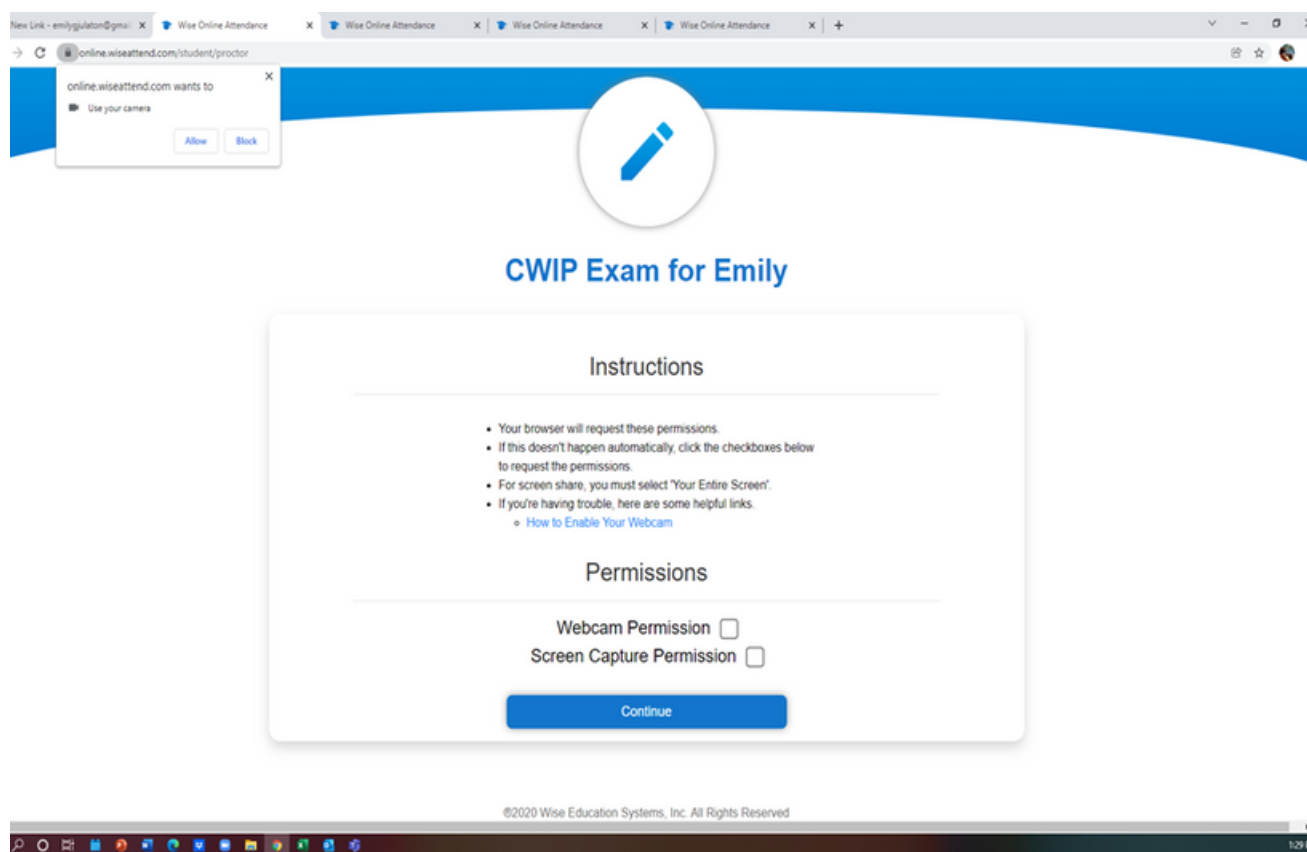
PLEASE READ CAREFULLY:

By clicking begin you acknowledge that you are aware that you will be recorded by Wise through your device webcam, and the content of your web-browsing tabs will be recorded and displayed to professors, in effort to offer a secure exam proctoring experience at educational institutions. You hereby re-affirm that you have read, understand, and agree to our [privacy policy](#) and [terms of service](#). Please know that all your information which is generated as part of using Wise is considered to be in the public domain. Your information may be stored and transmitted at the discretion of Wise to provide a secure exam proctoring experience.

I agree to the terms of use.

Begin

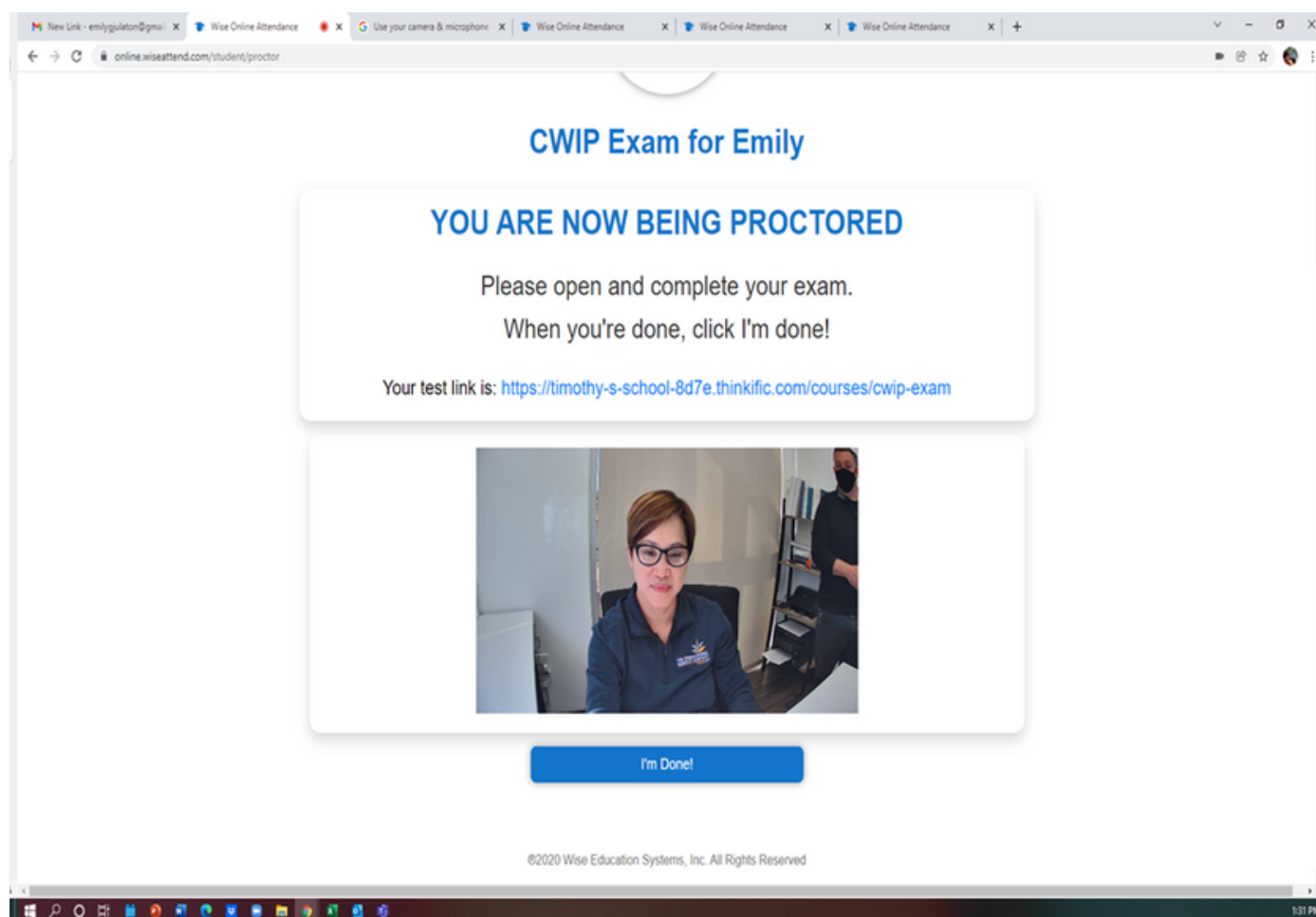
4: Set permissions so that the proctoring AI can access your webcam and perform screen captures. Both must be checked.



Do be sure to check your browser (typically in upper left) for the permissions dialog to appear. Click “Allow” there, also, in order to proceed.

**5:** Once you've snapped a photo (please remove mask if you are wearing one), click the test link to access the examination. Once the proctoring application begins recording, you will see a red circle in your browser tab.

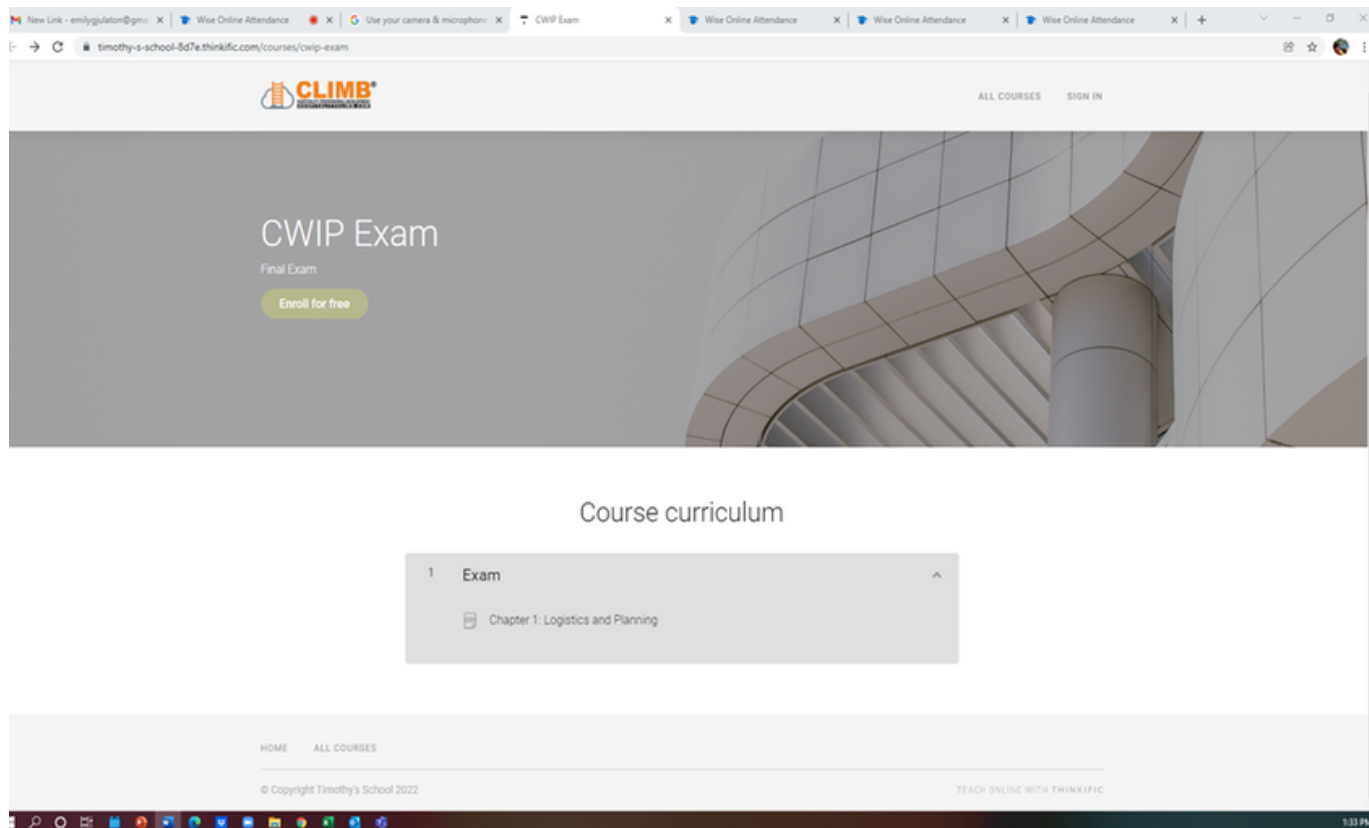
**DO NOT CLOSE THIS TAB UNTIL YOU COMPLETE THE EXAM**



The screenshot shows a web browser window with the URL `online.wiseattend.com/student/proctor`. The page content includes:

- CWIP Exam for Emily**
- YOU ARE NOW BEING PROCTORED**
- Please open and complete your exam.  
When you're done, click I'm done!
- Your test link is: <https://timothy-s-school-8d7e.thinkific.com/courses/cwip-exam>
- A video feed showing a woman with glasses and a blue polo shirt, and a man in a black shirt and mask in the background.
- I'm Done!** button
- ©2020 Wise Education Systems, Inc. All Rights Reserved

**6: Sign in** to testing site in the new browser tab that opens:  
The **sign in** button is on the top right.



### Credentials for Examination

Username: email address used to register on the application portal

Password: birthday MMDDYYYY

**7:** Complete the exam.

**8:** Close browser window.

Exam results will appear instantly.

Certplace will also send an email with next steps.

**Be aware:**

No calculators or scratch papers allowed

Average testing time is 120 minutes, but there is no limit

No breaks, exam must be completed in one sitting

If fail, there is no waiting period to retake exam, but the exam fee must be paid again